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| **Budget:** Requests of up to US $5,000 in direct costs are permitted. Allowable line items include air tickets on U.S. air carriers, lodging, ground transport, meals & incidental expenses, and research supplies. No other items are allowed. **Restrictions:** It is not permissible to purchase a laptop using this grant. Requests for lodging or meals &Incidental Expenses (M&IE) may not exceed rates published by the State Department Office of Allowances, available online at <http://aoprals.state.gov/content.asp?content_id=184&menu_id=78>. All travel must comply with the Fly America Act. If you expect other classes of expenses that are not listed above, but may be critical for your research, please contact dil-grants@berkeley.edu prior to submitting your application. Note that all travel and related project costs with the possible exception of flights are expected to be purchased directly by the traveler; expenses will be reimbursed by UC Berkeley following the completion of travel. DIL Explore grant recipients will also be asked to provide travel information to be submitted to USAID prior to travel, e.g. dates of travel and IRB approval/exemption status (as needed).

|  |  |  |
| --- | --- | --- |
| ***Expense*** | ***Description & Justification*** | ***Amount*** |
| *Air travel* |  |  |
| *Lodging* |  |  |
| *M&IE* |  |  |
| *Transit* |  |  |
| *Supplies* |  |  |
| **Total** | $ |

***SAMPLE BUDGET***

|  |  |  |
| --- | --- | --- |
| ***Expense***  | ***Description & Justification*** | ***Amount*** |
| *Ticket* | *Roundtrip air ticket from SFO to BOM, on U.S. air carrier, to meet collaborators at IIT Bombay and conduct informal interviews with potential consumers of the technology. Expected dates of travel are 5/28/14-6/12/14* | *$1,400* |
| *Lodging* | *Hostel accommodation in Mumbai, India for 14 days, at a rate of $50 per day* | *$700* |
| *M&IE* | *Meals at $15 per day plus mobile phone minutes ($50 total)* | *$260* |
| *Transit* | *Hire of a car for 10 days total, at $50 per day, for field visits* | *$500* |
| *Supplies* | *Translator (10 days @ $10 per day); assay kits (50 @ $20 each); laboratory consumables ($200 total); shipping samples ($500 total)* | *$1,800* |
| **Total** | $4,660 |

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Please submit this form to DIL through our online submission system at [tinyurl.com/exploreDIL2014](http://tinyurl.com/exploreDIL2014) by 11:59 pm Pacific Time on March 20, 2014.

**Questions?**

**Email** dil-grants@berkeley.edu